

**The British Horse Society**  
**And**  
**Bromsgrove & District Riding Club (BDRC)**  
**Updated January 2022**

The British Riding Clubs and BDRC share personal data in order to deliver BRC membership benefits, which includes the provision of public liability insurance, to its members.

British Riding Clubs is part of The British Horse Society and it can be assumed that any information shared with British Riding Clubs will be held by, processed and accessed (when appropriate) by The British Horse Society.

BDRC is committed to ensuring that your privacy is protected. This policy shows how we use and protect any personal information you provide.

BDRC may change this policy from time to time by updating this document. This policy has been in effect since March 2019.

BDRC often collect the following which may be held on a personal database:

- Name
- Address including postcode
- Mobile number
- Email address
- Date of Birth
- Emergency Contact details
- Medical history/information
- Doctor's contact details
- Horse(s) information
- Vet information
- Farrier information
- Car/Lorry/Trailer registration details

We require this information for a number of legal and administrative reasons, including our internal record keeping, membership administration, provisions for Camps, training and events and dealing with complaints etc. BDRC will not sell, distribute or lease your personal information to third parties.

Information will be shared on a strict need to know basis only and where required in an emergency situation. The data we hold will only be processed by Committee members in order for them to perform their duties in accordance with one or more of the defined purposes. Personal data will not be processed in any way that is insecure.

The Club will hold this information for the period of membership and no longer than 12 months. Please note that personal data held by BRC is held for no more than 3 years beyond the lifetime of the membership.

On occasion, we may send promotional emails with special offers or other information which we think you may find interesting using the email address which you have provided. If you wish to opt out of any communication from BDRC, you must contact a Committee Member directly. You also have the right to request any information we hold about you.

If you believe that any information we are holding on you is incorrect or incomplete, please let us know as soon as possible. We will promptly correct any information found to be incorrect.

This agreement will remain in force irrespective of whether the agreement has been officially reviewed until a notice of termination is served.

You can contact any of the Committee Members below should you wish to discuss your information.

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Chair

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